



August 1, 2019

**BK medical Holding Company, INC. – Supplier Freight Guide (Rev1)**

The following instructions are to be used when shipping material to our Peabody, State College or Denmark facilities:

1. Unless freight is included in the unit cost, all shipments made to BK Medical Holding Company, INC. must be made Ex Works, freight collect (no prepay and add).
2. All US shipments (up to 150 lbs.) should be made via UPS ground using our corporate account number.
3. All US express shipments (up to 150 lbs.) must be approved in advance by an BK Medical Holding Company, INC. buyer and shipped via FedEx using our account number. Utilize FedEx Express service unless otherwise instructed by the buyer.
4. All US shipments of 150 lbs. and greater should be made utilizing XPO Logistics using our account number, with freight charges billed to BK Medical. XPO Logistics contact is Ken St. Onge, [Ken.StOnge@xpo.com](mailto:Ken.StOnge@xpo.com)
5. All US express shipment over 150 lbs. must be approved in advance, utilizing the carrier as directed by BK Medical Holding Company, INC. personal at the time of approval.
6. All international shipments up to 25 lbs. should be made via FedEx International Economy using our account number unless instructed otherwise by BK Medical. FedEx International Priority may only be utilized if authorized by an BK Medical Holding Company, INC. buyer via email.
7. All international shipments (excluding Canada & Mexico) of 25 lbs. and up should be made via sea freight. Utilize our freight forwarders, BDP International for Asia/Europe shipments and DB Schenker for all other locations. Air freight shipments can only be utilized if approved in advance by BK Medical. Our BDP contact is Karen Diorio: [karen.diorio@bdpinternational.com](mailto:karen.diorio@bdpinternational.com). Our DB Schenker Contact is Bob Connor, [bob.connor@dbschenker.com](mailto:bob.connor@dbschenker.com)
8. All ground and airfreight shipments from Mexico & Canada of 150 lbs. and up should be shipped via BDP International.

If you have special shipping requirements, please contact Shawn Lambert: [slambert@BKMedical.com](mailto:slambert@BKMedical.com)

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